



Development Department

Dear CTC Academy Parents and Guardians,

Happy fall! It was such a pleasure seeing so many of you at our Back-to-School Nights in Fair Lawn and Oakland. As I shared then, our Development and Marketing team is dedicated to raising both **funds** and **awareness** to strengthen every part of the CTC program.

As a nonprofit, CTC Academy relies on generosity and community support. Your contributions help us:

- **Expand and enhance our campuses**
- **Secure adaptive equipment** for our students
- **Support parents and siblings**
- **Fund the Early Enrichment Program (EEP), Beyond Graduation**, and many other specialized programs

These vital resources are made possible through special events, individual giving, foundation and corporate support, and **workplace matching gift programs** (we encourage you to ask your employer about this benefit!).

We are deeply grateful for the many ways our families support CTC Academy — not only financially, but by creating community, sharing ideas, offering connections, and lending your time. From serving on event committees and volunteering, to joining parent and sibling groups, there are countless ways to get involved. These opportunities help families connect, share experiences, and build meaningful friendships while strengthening our school community.

To stay connected, please visit **ctcacademy.org** for updates on programs, events, and downloadable forms. You'll also receive our **Green Envelope** each Wednesday with weekly news, dates, and reminders. Please check us out on social media and don't forget to check your spam/junk folder for messages from info@ctcacademy.org. Please mark us as "safe" so you don't miss important updates. Thank you, as always, for giving us the opportunity to work with your remarkable children.

With gratitude,

Audra Hoffman

Director of Development and Marketing
CTC Academy



YES - I WANT TO HELP THE CTC!

Parent/Guardian's Name: _____

Student's Name: _____

Student's Teacher: _____

Cell Phone: _____ Email Address: _____

I would like to help with the following events or activities:

- ☐ Volunteer Committee for the Annual Gala - Thursday, June 11, 2026
 - First Committee Zoom Meeting, Wednesday, October 7 at 9:30am, see the Green Envelope please join us!
- ☐ Volunteering for Special Event Fundraisers
 - ☐ David's Cookie Delivery Day, Monday, November 17, Oakland and Fair Lawn Campuses
 - ☐ CTC Merch Sale Delivery Day, Monday, December 15, Oakland and Fair Lawn Campuses
 - Dates are tentative based on delivery, see the Green Envelope for updates.
- ☐ Home School Association Events & Sales (Parent-run group similar to the "PTA")
 - ☐ HSA Breakfast, Fair Lawn, Thursday, December 11
 - ☐ HSA Breakfast, Oakland, Friday, December 12

I am interested in being a General Volunteer:

- ☐ Yes - Please add me to the general volunteer list and reach out when extra help is needed.

Availability (check all that apply):

- ☐ Days
- ☐ Nights
- ☐ Both
- ☐ Work from home

Best way to contact me (name & contact info):

If your company has a **corporate giving or matching gift program** or you have a connection with a foundation and you would like to learn about how The CTC Academy might benefit from it, please let us know and we'll be happy to follow up!

Other fundraising or public awareness ideas you'd like to share:

Our Mission

Enhancing the lives of children and young adults with special needs, and their families, by providing an enriched educational, therapeutic, and supportive environment.